

**PHYSICAL THERAPY AFFILIATED CREDENTIALING BOARD
SEPTEMBER 28, 2004
MINUTES**

PRESENT: Laurie Kontney; Otto Cordero; Barbara Flaherty.

STAFF: Tom Ryan, Bureau Director; Jacquelynn Rothstein, DRL Board Counsel; Kevin Murphy, Bureau Assistant; and Tamie Buckingham and DOE staff for portions of the meeting.

GUESTS: Nicole Boryczka, WPTA; Paul Abler

CALL TO ORDER

Laurie Kontney, Chair, called the meeting to order at 8:06 a.m.

APPROVAL OF AGENDA

Additions:

5 applications after Item F
A letter from Paul Abler to added after pg. 200

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to approve the agenda with additions. Motion carried unanimously.

APPROVAL OF MINUTES OF MAY 18, 2004

Amendments:

Delete the duplicate motion at the top of pg. 5

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to approve the minutes as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Regulatory Digest

The Board reviewed a draft of the Regulatory Digest and offered a number of edits.

MOTION: Barbara Flaherty moved, seconded by Otto Cordero, to approve the Digest as amended and expressed their preference that a hard copy of the Digest be mailed to licensees. Motion carried unanimously.

Board Member Roster

The Board reviewed its roster and each member added his/her office address.

Board Meeting Dates

The Board voiced its displeasure with the scheduling of only three meetings per year. The Board members argued that Board business cannot be conducted adequately with so few meetings. The Bureau Director acknowledged their concerns, explained the current budget constraints imposed on the Department, and agreed to lobby for a possible fourth meeting date.

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to state that the Board cannot properly conduct its business with three meetings per year. The Board requests an increase in meetings; with six as the desirable amount and four as the absolute minimum. Motion carried unanimously.

The Bureau Director later spoke with Department officials about the possibility of a fourth meeting. The Board's request was denied.

Appointment of Screeners

No motion was offered, but the Board agreed to maintain its current screening roster. Otto Cordero will handle screening from July through December, and Laurie Kontney will assume screening duties from January through June.

Licensing Liaison

MOTION: Barbara Flaherty moved, seconded by Otto Cordero, to appoint Otto Cordero as the licensing liaison. Motion carried unanimously.

FSBPT NATIONAL MEETING REPORT – OTTO CORDERO, TOM RYAN

Mr. Cordero delivered a report on the conference and read through the motions passed by the delegate assembly. Both the Bureau Director and Mr. Cordero commented on the high quality of the presentations.

CLOSED SESSION

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to convene to closed session to deliberate on cases following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation with administrative warning (Wis. Stat. § 19.85 (1) (b), and Wis. Stat. § 440.205); consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)). Motion carried unanimously in a roll call vote.

The Board convened into closed session at 9:20 a.m.

**RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED
SESSION**

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to reconvene into open session. Motion carried unanimously.

VOTING ON ITEMS DELIBERATED ON IN CLOSED SESSION

**APPLICATION REVIEW – MARCY NEITZER, PTA – REVIEW OF REMEDIATION
PLAN PRIOR TO RE-EXAMINATION**

MOTION: Barbara Flaherty moved, seconded by Otto Cordero, to approve Marcy Neitzer's remediation program and allow her to retake the NPTE exam for a fourth time. Motion carried unanimously.

APPLICATION REVIEW – BERNADETTE M. SHWAI, PT

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to approve the application of Bernadette Schwai, PT. Motion carried unanimously.

**APPLICATION REVIEW – ERIN LEANNA – REVIEW REQUEST FOR FIFTH
EXAMINATION**

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to approve Erin Leanna's remediation plan and, once completed, to allow her to retake the exam for a fifth time. Evidence of successful completion of remediation, including letters affirming passage of coursework, must be provided by the applicant. Motion carried unanimously.

APPLICATION REVIEW – DENISE K. WIPPERFURTH

MOTION: Barbara Flaherty moved, seconded by Otto Cordero, to approve the application of Denise K. Wipperfurth. Motion carried unanimously.

APPLICATION REVIEW – GARRET R. DUNHAM, PTA

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to approve the application of Garrett R. Dunham, PTA. Motion carried unanimously.

APPLICATION REVIEW – KAREN KENNEDY, PTA – GRANDFATHER REQUEST

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to deny the grandfather request of Karen Kennedy, PTA, because the application was not received by deadline. Motion carried unanimously.

AMANDA LEROY, PTA – REQUEST TO TAKE EXAM FOR A FOURTH TIME

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to consider allowing Ms. LeRoy a fourth retake if she submits a remediation plan that discloses her areas of weakness and outlines how she plans to address those weaknesses. Motion carried unanimously.

APPLICATION REVIEW – JENNIFER DELP, PT

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to approve the application of Jennifer Delp, PT. Motion carried unanimously.

APPLICATION REVIEW – NANCY MAREK, PT

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to approve the application of Nancy Marek, PT. Motion carried unanimously.

DOE MONITORING:

PAUL ABLER – REQUESTING LIMITED LICENSE

MOTION: Laurie Kontney moved, seconded by Otto Cordero, to deny Paul Abler's request for a limited license. Motion carried unanimously.

CASE STATUS REPORT

MOTION: Otto Cordero moved, seconded by Barbara Flaherty, to issue an Administrative Warning in the matter of case 04 PHT 003. Motion carried unanimously.

EXAMINATION SCORES

MOTION: Barbara Flaherty moved, seconded by Otto Cordero, to validate all oral examination scores. Credentialing staff will note that all examinees passed, with the exception of Kurtis Miller. Mr. Miller failed the oral.

REGULATORY DIGEST

The Board revisited the draft of the Regulatory Digest, offered new edits, and discussed possible methods of distribution.

MOTION: Otto Cordero moved, seconded by Laurie Kontney, to approve the amended draft of the Regulatory Digest and, if the Digest cannot be mailed, to authorize the Department to send a postcard alerting licensees of the online edition. The postcard must offer a hard copy if the licensee does not have access to a computer. Motion carried unanimously.

2005 MEETING DATES

After the Board's request for a fourth meeting was denied, they decided upon the following meeting dates for 2005:

MOTION: Barbara Flaherty moved, seconded by Otto Cordero, to approve the amended meeting dates of March, 17; July 14th; and December 8th. Motion carried unanimously.

ADJOURNMENT

MOTION: Barbara Flaherty moved, seconded by Otto Cordero, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 4:45 p.m.

Next Meeting March 17, 2005